

Virginia Judicial System Training



Kathleen McKee, Esq. & Sara McAllister
Trainers

When: August 5, 2019 from 2 p.m. to 6 p.m.

Where: Windwood Center Conference Room
780 Lynnhaven Parkway,
Virginia Beach, VA 23452
(across from Lynnhaven Mall)

Cost: \$170 (\$70 minimum deposit is required)

This course is required for all non-attorney (and non-Virginia licensed attorneys) individuals seeking mediator certification. The training provides:

- an overview of the state court system,
- reviews court procedural issues, and
- discusses mediation referral processes from the courts

Pre-registration is required!

Registration Deadline is Wednesday, July 31, 2019

About the Trainers:

Kathleen McKee, Esq., is an Associate Professor at Regent University School of Law and is the Director of Experiential Learning. She has been a Virginia Certified Mediator and Mentor for nearly 20 years and developed and taught this class for many years.

Sara McAllister, Limitless Possibilities Mediation Services LLC, has been a Virginia Certified Mediator and Mentor for more than 15 years. She has trained mediators on a variety of topics including "Mediating at Court", "Agreement Writing" and "Mentoring Others in Mediation".



Cancellation and Refund Policy:

We may cancel the training for insufficient registration or inclement weather and we will issue all registrants a full refund of any payments made. Cancellation by a participant must be done in writing by July 31, 2019 in order to receive a full refund. If cancellation is made after July 31, 2019, the participant will receive a refund less the \$70 deposit. Participants who fail to cancel or fail to attend the training ("No-Shows"), will be charged the full amount of the training and will forfeit the deposit and any payments made towards the training.



Questions? Contact Karen Richards at (757) 635-4651; visit krtrainmediate.com; or email her at krtrainmediate@gmail.com

Virginia Judicial System Training Registration Form

(A minimum deposit of \$70 is required to register for the training)

Registration deadline is July 31, 2019.

Name

Company

Address

City, State & Zip

Phone # _____ Email _____

Amount Enclosed

For Credit Card Payment: Type: MC ___ VISA ___ AM EXP ___ DISCOVER ___

Name on Card: _____

Card Number _____

Expiration _____ CVC # (3/4 digit code on back) _____

Billing Address & Zip Code _____

Your signature authorizing credit card payment

For checks, make payable to: Karen H. Richards

Mail registration form & payment to: Karen Richards Training & Mediation LLC
3419 Virginia Beach Blvd., #106
Virginia Beach, VA 23452